

**Commissioners Minuets, March 11, 2019**

*Becky Easley taking minutes*

**9:15am**

**Reconvene, Deborah Lewis and Bob Rein, Joel Lewis present.**

Becky Easley, gave Commissioners the following for review/approval: agenda, payroll and payables, updated Pay Scale, Change of pay for 1.5% wage increase, past minutes

Meeting brought to order, stand and take the Pledge of Allegiance.

**9:15am**

**Aaron Koehn, Vonfeldt Re: Cost of living increase for Law Enforcement and PBC Document Storage. Ruth Searight was in attendance**

- Who should calculate the 1.5% COLA increase for the Sheriff Department, should it be Scott King or the County Clerk
- The question was surrounding the rounding of the percentages
- Was determined that the Clerk's Office would do the 1.5% increase for the Sheriff's office in order to keep it consistent with all county employees

Next Monday the Public Building Commission has an annual meeting

- Need to assure that all documents and mail is being handled and stored properly
- Ruth expressed that she has no issue with storing the statements in her office
- Aaron would like to have statements mailed to the Board of Public Building for review and then brought up to the Clerk's office for storage
- Ruth stated that any public entity can use public Building Bonds
- Deborah suggests that this should be brought up at the Building Commission meeting on 3/18/2019.

**9:24am**

**Bob moves to go into executive Session for 10 minutes**

Personnel Exception. Re: Personnel

2 Aye

0 Nay

Motion Passes

**9:34am**

**Reconvene – No Action Taken**

**9:39am**

**Bob moves to go into Executive Session for 10 minutes with Doug McNett - Attorney Client Privilege Exception, Re: litigation**

2 Aye

0 Nay

Motion Passed

**9:49am**

**Reconvene – No Action Taken**

**9:50am**

Doug requested Ruth to come and speak with the Commissioners Re: Personnel. Ruth refused to speak with the Commissioners.

**9:50am**            **Motion to extend Administrative Leave for Tammy Warrick with pay and benefits through March 17, 2019, by Bob, second by Deborah**

**Motion carried**

**10:00am**            **Cheryl Hoberecht Re: Grants**

- Will be working with Barton County
- Requesting that the commissioners sign a Chronic Disease Grant Program
- Limited staff will be used to participate in this program
- The program will cover Pawnee, Barton, Rice and Stafford counties
- The grants are in line with last year

Bob made motion to recess Commissioners Meeting, to reconvene as the Pawnee County Board of Health, 2<sup>nd</sup> by Deborah. Motion carries.

**10:03am**            **Grant Application for State of Kansas Department of Health and Environment**

- ❖ Family Planning (FP) \$9,196.34
- ❖ Immunization Action Plan (IAP) \$3,429.96
- ❖ Maternal & Child Health (MCH) \$10,725.94
- ❖ Public Health Emergency Preparedness (PHEP) \$10,976.82
- ❖ State Formula \$7,005.58
- ❖ **Total Funds Requested \$ 41,334.64**

**10:05am**            **Motion by Bob to adjourn Pawnee County Board of Health, second by Deborah motion passed. Reconvened to Commissioners Room.**

**10:06am**            **Bob Requested the Clerks Report, Ruth brought in the requested reports**

- Grant funds are automatically transferred
- Sabre changed to position to Financial clerk, it was determined that this is a lateral move and no step changes are needed.
- State formula Grant runs from July – December 2018
- All bills from 2018 have been paid
- PHEP Grant, Breast Feeding, Immunization, WIC, Family Planning and MCH balances need to be moved over.

Motion by Bob, to make an order to the Treasurer to move grant funds effective immediately. Second by Deborah. Motion Passes

**Motion to create order to the Treasurer for the following**

Treasurer Balance of fund 205 to 204

Treasurer Balance of fund 207 to 206

Treasurer Balance of fund 209 to 208

Treasurer Balance of fund 213 to 212

Treasurer Balance of fund 215 to 214

Treasurer Balance of fund 217 to 216

**10:30am**      **Bob Phone call with Scott King Re: 800 Radios**

- 2 radios to Garfield
- 2 radios to Rozel
- 2 Radios to the fire Department
- 2 Radios to Burdett EMS

**Discussion:** A citizen was agitated last week in the Treasures Office and moved to the Appraisers office, Joel captured the security camera video of the altercation. It was discovered that the panic buttons in the offices of the court house were not working properly. Mark will be working on this situation

**10:35am**      Phillip joins the Commissioners Meeting

**10:40am**      Deborah gave Phillip a recap of the morning meeting

**Discussion:** Questions about what account to voucher all of the photos and supplies needed for the Centennial Ceremonies. It was determined that the funds should be taken out of the Courthouse Commodities # 9-001-5-35-2-00

**10:48am**      Signed all the 1.5% COLA change forms

**Discussion**    \$1,500.00 bid to remove the mold in the Annex Building. Joel will be finding out if this will eradicate the problem or will the mold resurface.

Motion by Bob to accept the TNT bid to remove the mold as presented, second by Phil. Motion passed.

**Discussion**    Bob will not be at the Chamber coffee hour on 3/16 and requested that Phil attend.

**Discussion**    Tracking leads from Larned cares.com , how many applications are coming in and of those how many are being hired.

**Discussion**    Current legislation that would not require an ambulance driver to be EMS certified and what that would mean to our community and surrounding areas, and volunteers.

**11:35am**      Elevator service agreement needs to go to Doug.

**Discussion**    Crawford Addition – The work has begun on the North Road, because they are working on the road cars have been parked on Fairway Drive, and making it difficult for traffic to get past.

**Discussion**    Getting assistance with the e-waste removal from the 4<sup>th</sup> floor at the end of the month.

**Discussion**    Fort Larned Historical Society request for funding assistance. Deborah talked with Bev Howell and the Historical Society will be agreeable to any type of assistance that the Commissioners are able to provide.

- It was noted that it would be more difficult to get funding into this year's budget.
- Phil would like to look into a 10 year proposal

- The county will need to assist in addition to the \$35,000 they are currently receiving from the levy
- Trail Center does bring activity to the community
- They have been able to raise funds and pay down the sewer debt ahead of schedule
- Will look at the P/L to see how the current funds are being distributed and if the City is doing any financial assistance.

**Discussion** How the personal information of Commissioners (e-mail, cell phone and address) – it has been determined that only county information should be given out when requested.

**Discussion** It was requested that Ruth Step in and assist on understanding the Fort Larned Historical Society budgeted funds

- Pay on an annual fee
- Trail Center is paid by a grant
- Levy goes to Ft. Larned Historical Society
  - 2018: \$35,000 Appropriation
  - 2017: \$35,000 Appropriation
  - 2016: \$30,000 Appropriation
- Commissioners decide on the amount of the appropriation

Handling of records: Some records need to be kept permanently, these are stored in the salt mines and in the banks. With digital storage records are able to be stored with far less space and could be uploaded to the web. Most of the minutes that have been typed up have been sent to the Historical Society

**12:15pm** Deborah made a motion to recess for lunch and reconvene at 1:30. Second by phil Motion Carries.

**1:30pm** **Reconvene and Deborah called the meeting to order**

**1:33pm** **Rod Wheaton – Signing LSH contract**

- No changes have been made in the contract
- Contract covers what is covered brought to the transfer station

Motion by Phil to sign the agreement for Refuse Tipping Fees to Larned State Hospital as presented. Second by Bob. Motion carried.

**1:35pm** **Ruth Searight – Change in payroll for Becky Easley**

- 2<sup>nd</sup> Deputy
- Full time employee
- \$15.00 per hour with benefits

Motion by Phil, to approve the change in payroll. Second by Bob. Motion passed.

**1:40pm** Resolution form from 3/4/19 was re-signed and sent to Doug for signature.

1:45pm Review of past minutes

**Discussion** Santa Fe Trail Center discussion continued.  
Capital improvement funds could be used to assist the trail center. Could look into further funding in December.

Motion made by Bob to approve and additional \$10,000 capital appropriation for Santa Fe Trail Center to be taken from budgeted funds from Historical Collections Capital Improvement Funds 9-135-5-00-6-01. For the purposes of use for HVAC project  
Second by Phil, Motion passed.

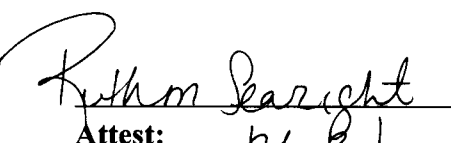
1:50pm Bob has left the meeting for prior commitment

2:15pm Joel presents 2 vehicle titles to be given to the Clerk's office

- 2018 Ford F-150
- 2018 Dodge ram

2:30pm Philip moves to adjourn, second by Deborah. Motion Carries meeting adjourned

  
**For the Board:**  
**Chair, Board of Commissioners**

  
**Attest:**  
**County Clerk**

by Rebecca Eschey  
and Deputy